



LANDBANK

SERVING
THE NATION

**SUPPLEMENTAL/BID BULLETIN NO. 2
For LBP-HOBAC-FRA-GS-20220711-01**

PROJECT : **Uninterruptible Power Supply (Under Framework Agreement)
(5 Lots)**

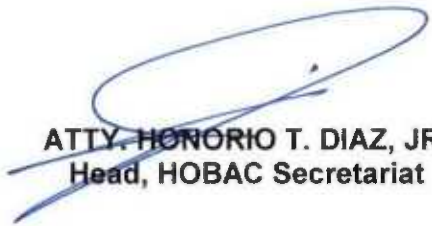
IMPLEMENTOR : **HOBAC Secretariat**

DATE : **September 9, 2022**

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) The Terms of Reference (Annexes D-1 to D-6), Clause 5 of Special Conditions of Contract (Section V), Framework Agreement List (Section VI), Technical Specifications (Section VII), and Checklist of Bidding Documents (Items 11 and 12 of Technical Documents) have been revised. Please see attached revised Annexes D-1 to D-6 and specific sections of the Bidding Documents.
- 3) Responses to bidder's clarifications/queries (Annex G).
- 4) The scheduled submission and opening of bids is re-scheduled on **September 16, 2022** at 10:00 A.M. through videoconferencing using Microsoft (MS) Teams.


ATTY. HONORIO T. DIAZ, JR.
Head, HOBAC Secretariat

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TERMS OF REFERENCE

A. Name and Description of the Project:

Framework Agreement for the following Uninterruptible Power Supply (UPS):

Branches Group	6.0KVA	2.0KVA
North and South NCR Branches Group (NCRBG) – NCR	95 units	30 units
North Luzon Branches Group (NLBG) - Region 1, 2 & 14	50 units	25 units
Central Luzon Branches Group (CLBG) - Region 3	25 units	25 units
South West Luzon Branches Group (SWLBG) - Region 4A & 4B)	35 units	25 units
South East Luzon Branches Group (SELBG) - Region V	35 units	25 units
West Visayas Branches Group (WVBG) - Region 6	35 units	25 units
East Visayas Branches Group (EVBG) - Region 7 & 8	35 units	25 units
West Mindanao Branches Group (WMBG) - Region 9, 10 & 15	35 units	25 units
East Mindanao Branches Group (EMBG) - Region 11, 12 & 13	40 units	25 units
Total Units	385 units	230 units

B. Objective of the Project:

1. To provide continuous Banking operations and other services during power failure.
2. To protect various computers, office equipment and ATM (Onsite and Offsite) units.

C. Scope of the Project and Delivery Time/Completion:

<p>1. Supply, delivery and installation</p>	<ul style="list-style-type: none"> • Supply and delivery of 2.0 KVA UPS at the servicing Branch of LANDBANK Offsite ATMs • Supply, Delivery, Installation, Testing and Commissioning of 6.0KVA UPS at various LANDBANK Field Units
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Revised Annex D-1

2. Delivery and/or Installation Period in calendar days (c.d.)

Region	6.0kVA Delivery and Installation	2.0kVA Delivery
NCR	7	5
I	11	7
II	11	7
CAR	11	7
III	7	5
IV-A	7	5
IV-B	9	5
V	11	7
VI	14	10
VII	14	10
VIII	14	10
IX	19	15
X	19	15
XI	19	15
XII	19	15
XIII	19	15
BARMM	19	15

Note: 1. Reckoned from receipt of any written Advice (email, letter, etc) from the End-user and Delivery of Contract (DOC) from Procurement Department (ProcD)

2. 30cd and 4cd delivery and installation period for LANDBANK Batanes Branch

3. Refer to www.landbank.com/find-us for the list of LANDBANK Branches and field units

Above delivery period shall commence after receipt of the Delivery Order Contract (DOC) from Procurement Department.

Stocking Period shall be 60 c.d. upon receipt of Notice to Proceed from ProcD

3. Documentary Requirements

Document	Description	Due Date of Submission
a. Warranty Certificate	Warranty Certificate with inclusive date	Upon installation for 6.0 KVA and upon delivery for 2.0KVA
b. Certificate of Acceptance	Certificate duly noted by the Head or its authorized representative that the UPS has been installed and is operational.	Upon installation for 6.0 KVA and upon delivery for 2.0KVA
c. Manuals	Operation and Preventive Maintenance Manual	Upon installation for 6.0 KVA and upon delivery for 2.0KVA

4. Warranty	For 6.0kVA and 2.0kVA
a. Workmanship and Unit	Three (3) year warranty against factory/manufacturing defects on equipment, components and parts supplied and against faulty workmanship to commence upon delivery and installation at the project sites.
b. Battery	<p>Two (2) years warranty against factory/manufacturing defects on equipment, components and parts supplied to commence upon receipt of final turn-over and acceptance documents.</p> <ul style="list-style-type: none"> • All equipment, parts and components found defective during and within the warranty period shall be immediately replaced without additional cost to the bank. • Within the warranty period, a service unit must be provided if the installed UPS will be pulled out for repair/check-up.

D. Technical and Other Requirements:

1. Technical Specifications

2.0 KVA UPS

Input	Display	LCD Display
	Capacity	2000 VA / 1600 Watts
	Voltage	220V/ 230 V
	Voltage Window (minimum – maximum)	110 VAC to 300 VAC
	Frequency	60 Hz
	Frequency Window	+ / - 5 Hz
Output	Power Factor	0.80
	Voltage (On Battery)	220 V
	Voltage Regulation	+ / - 2 %
Battery	Battery Type	Lead Acid Battery, Maintenance Free
	Back-up time	7 mins, minimum at full load
Protection	<ol style="list-style-type: none"> 1. Fuse/ Breaker for Overload and Short Circuit Protection 2. UPS output cutoff immediately when SHORT CIRCUIT occurs 3. Over voltage protection 4. Under voltage protection 5. Surge / Spike protection 	

6.0 KVA UPS

Particulars		Unit	LANDBANK Technical Specification
Capacity		VA(S)/W(P)	6000/5400
INPUT	Voltage Range (minimum – maximum)	V	110 - 276
	Frequency Range (minimum – maximum)	Hz	40 to 70
	Phase		Single
	Power Factor (minimum)		0.9
	Wires		3 – 8.0mm sq. wire (Royal Cord – 3 meters)
OUTPUT	Voltage	V	220/240
	Voltage regulation		2% max
	Frequency (Synchronized Range)	Hz	40 to 70
	Wires		3 – 8.0mm sq. wire (Royal Cord – 3 meters)
BATTERY	Type		Lead Acid Battery, Maintenance Free
	Backup Time		5 mins at full load, min
	Recharge Time		8 hrs charge to 90% Internal or External
			For external battery: Factory fabricated battery cabinet with battery support, fixed plates and caster wheels
INDICATOR	LED/LCD		Load Level, Battery Level, I/O Voltage, Bypass mode information, Voltage, Current, Frequency, Temperature & fault code
PROTECTION			1. Short Circuit Protection 2. Over and Under Voltage Protection 3. Surge Protection 4. Over Temperature Protection
	Noise Level		55 dB @ 1 meter (max)
	Rack		Tower Type with 4 pcs caster wheels
	Maintenance Bypass Switch		Breaker Type/Rotary Switch

2. Other Requirements:

- a. All works shall conform to the provisions (latest edition) of the Philippine Electrical Codes and other applicable laws and regulations;
- b. In line with the Bank's Environmental Management System (EMS) program and being an ISO 14001 certified institution, the winning contractor/supplier

- are required to use appropriate equipment, hand tools and personal protective gears and equipment during the installation;
- c. All UPS unit delivered at the site must have the contact information of the UPS contractor using the PMED's format (**Annex A**);
 - d. The UPS contractor shall coordinate his works closely with the works of other trades concerned;
 - e. **The UPS contractor shall provide the PMED and field units with the list of their installer/s prior to the actual installation;**
 - f. The UPS contractor shall exercise extreme caution and be responsible in the hauling/transfer of the equipment to prevent damage to the delivery site. The corresponding cost to repair or replace the office equipment, facilities including parts and components damaged or lost by the UPS contractor or its workers during the course of the project shall be deductible/chargeable to the UPS contractor;
 - g. The UPS contractor shall be liable for any harm, damage or injury that may be sustained or suffered by its own crew/workers while in the performance of their duties/job under this project;
 - h. The UPS contractor shall be held directly responsible for any injury to person and/or damage to Bank's property arising from the act, whether partial, contributory, or due entirely to the fault, negligence and/or dishonesty of the contractor's personnel in the course of their duties;
 - i. Response time for all service calls (repair and/or maintenance works) shall be made by the UPS contractor within 24 hours upon receipt of telephone report of the Branch Head or its authorized representative/s; For Field units and remote sites, the supplier shall give feedback to End-user thru email or telephone call.

E. Qualification and Documentary Requirements:


Qualification Requirement	Documentary Requirement
1. Prospective UPS contractor must have more than 3 years of experience in the sales, repair and support of UPS.	Submission of related documents (e.g. previous Purchase Orders, Contracts, etc.)
2. Prospective UPS contractor must have satisfactorily completed/installed a minimum of thirty (30) units for each type of UPS (6.0kVA and 2.0KVA) using the brand being offered	List of at least three (3) different institutional clients in the Philippines with addresses, contact persons and contact details including Certificate of Completion/Acceptance.
3. Prospective UPS contractor shall have the following mandatory requirement: <ol style="list-style-type: none"> a. In-house load bank b. 24 hours service crew for emergency repair 	Certification that the prospective UPS contractor has said requirements.
4. Prospective UPS contractor shall have highly trained technicians who are its regular employees	List of at least 3 highly trained technicians with their respective bio-data and training certificate issued by the manufacturer of offered product
5. List of quoted brand/model shall have authorized service centers in all key cities in the Philippines <ol style="list-style-type: none"> a. NCR; b. Key city in North and Central Luzon; c. Key city in South Luzon and Bicol; d. Key city in Visayas; and 	List of at least one (1) service center (with complete address and contact numbers)

e. Key city in Mindanao	
6. The UPS contractor must be an authorized distributor of the offered product	Manufacturer's Authorization or Back-to-Back Certification
7. The offered product must have brochures showing the product complete specifications and demo unit	Official brochure of the offered brand/model shall be verifiable from the manufacturer's website. Demo units will no longer be required for bidders who had previously passed the post qualification, however, if a different model or brand is being offered, a post qualification is required.
8. The specifications of the offered product shall be verifiable from the website of the manufacturer	Print-out of the Homepage of manufacturer's website showing the URL (web address)
9. The offered product or its manufacturer must be authorized and certified by the approving/governing body	Bureau of Product Standards (PS), Underwriters Laboratories (UL), European Conformity (CE) or ISO certifications, whichever is available

F. Payment Terms:

1. Request for payment for every completed project/installation shall be entertained after the final turn-over and acceptance of the project and upon submission documents indicated in item C.3.
2. Payment is subject to the Bank's Accounting Rules and Regulations.

Prepared by:


 RENZ MARION R. ROMERO
 Engineer, NCR-North

Reviewed by:

RICHARD MICHAEL B. DIMAPILIS
 Team Leader, North NCRBG

Approved by:


 ENRICO DJ SAMANIEGO
 Head, PMED

Project Identification Number	LBP-HOBAC- FRA-GS-20220711-01
Project Name	Uninterruptible Power Supply (under Framework Agreement) (5 Lots)
Subject	Response to Bidder's Queries

Query		Remarks																							
1	How many units of UPS are in the first order?	<p>The initial number of units for UPS shall be the following:</p> <table border="1"> <thead> <tr> <th rowspan="2">LANDBANK Branches Group</th> <th colspan="2">Number of Unit</th> </tr> <tr> <th>2.0kVA</th> <th>6.0kVA</th> </tr> </thead> <tbody> <tr> <td>NCR</td> <td>20</td> <td>50</td> </tr> <tr> <td>NCLBG</td> <td>30</td> <td>30</td> </tr> <tr> <td>SLBG</td> <td>30</td> <td>30</td> </tr> <tr> <td>VBG</td> <td>30</td> <td>30</td> </tr> <tr> <td>MBG</td> <td>30</td> <td>30</td> </tr> <tr> <td>TOTAL</td> <td>140</td> <td>170</td> </tr> </tbody> </table>	LANDBANK Branches Group	Number of Unit		2.0kVA	6.0kVA	NCR	20	50	NCLBG	30	30	SLBG	30	30	VBG	30	30	MBG	30	30	TOTAL	140	170
LANDBANK Branches Group	Number of Unit																								
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VBG	30	30																							
MBG	30	30																							
TOTAL	140	170																							
2	How many Branches do we expect for the supply and installation after the first order? (per lot)	Succeeding deployment of UPS will be based upon the actual request and number of units needed by LANDBANK Offices.																							
3	How many UPS does a branch requires?																								
4	How long are the current UPS at the branches being used?	UPS installed at the LANDBANK Offices are operational 24/7.																							
5	Is permitting works required?	LANDBANK does not require any permit, only the list of their installer. However, Building Owner/Administrator, LGUs, etc.) may require a work permit prior to installation.																							
6	To verify if the electrical works are already provided by the LANDBANK's contractor	Provisions of electrical wirings are provided by LANDBANK. UPS supplier shall tap their UPS on the electrical wiring provided.																							

ANNEX G

Special Conditions of Contract

SCC Clause																					
1	<p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>For Goods supplied from abroad:</i> The delivery terms applicable to the Contract are DDP delivered in the address/es indicated in Section VI. Schedule of Requirements. In accordance with INCOTERMS.</p> <p><i>For Goods supplied from within the Philippines:</i> The delivery terms applicable to this Contract are delivered in the address/es indicated in Section VI. Schedule of Requirements. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Framework Agreement List).</p> <p>For purposes of this Clause the Procuring Entity’s Representative/s at the Project Site/s is/are indicated in Section VI. Framework Agreement List.</p> <p>The winning bidder shall deliver the following under Framework Agreement:</p> <table border="1" data-bbox="366 1279 1303 1895"> <thead> <tr> <th data-bbox="366 1279 508 1317">Lot No.</th> <th data-bbox="508 1279 953 1317">Item Description</th> <th data-bbox="953 1279 1303 1317">Quantity</th> </tr> </thead> <tbody> <tr> <td data-bbox="366 1317 508 1451">1</td> <td data-bbox="508 1317 953 1451">North and South NCR Branches Group</td> <td data-bbox="953 1317 1303 1451">95 units – 6.0kVA UPS 30 units – 2.0kVA UPS</td> </tr> <tr> <td data-bbox="366 1451 508 1585">2</td> <td data-bbox="508 1451 953 1585">North and Central Luzon Branches Group</td> <td data-bbox="953 1451 1303 1585">75 units – 6.0kVA UPS 50 units – 2.0kVA UPS</td> </tr> <tr> <td data-bbox="366 1585 508 1688">3</td> <td data-bbox="508 1585 953 1688">South Luzon Branches Group</td> <td data-bbox="953 1585 1303 1688">70 units – 6.0kVA UPS 50 units – 2.0kVA UPS</td> </tr> <tr> <td data-bbox="366 1688 508 1792">4</td> <td data-bbox="508 1688 953 1792">Visayas Branches Group</td> <td data-bbox="953 1688 1303 1792">70 units – 6.0kVA UPS 50 units – 2.0kVA UPS</td> </tr> <tr> <td data-bbox="366 1792 508 1895">5</td> <td data-bbox="508 1792 953 1895">Mindanao Branches Group</td> <td data-bbox="953 1792 1303 1895">75 units – 6.0kVA UPS 50 units – 2.0kVA UPS</td> </tr> </tbody> </table>			Lot No.	Item Description	Quantity	1	North and South NCR Branches Group	95 units – 6.0kVA UPS 30 units – 2.0kVA UPS	2	North and Central Luzon Branches Group	75 units – 6.0kVA UPS 50 units – 2.0kVA UPS	3	South Luzon Branches Group	70 units – 6.0kVA UPS 50 units – 2.0kVA UPS	4	Visayas Branches Group	70 units – 6.0kVA UPS 50 units – 2.0kVA UPS	5	Mindanao Branches Group	75 units – 6.0kVA UPS 50 units – 2.0kVA UPS
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4	Visayas Branches Group	70 units – 6.0kVA UPS 50 units – 2.0kVA UPS																			
5	Mindanao Branches Group	75 units – 6.0kVA UPS 50 units – 2.0kVA UPS																			

Incidental Services –

The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Framework Agreement List:

- a. Performance or supervision of on-site assembly and/or start-up of the supplied Goods;
- b. Furnishing of tools required for assembly and/or maintenance of the supplied Goods;
- c. Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;
- d. Performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and
- e. Training of the Procuring Entity's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.

The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

Spare Parts –

The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

- a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and
- b. in the event of termination of production of the spare parts:
 - i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
 - ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.

The spare parts and other components required are listed in **Section VI (Framework Agreement List)** and the cost thereof are included in the contract price.

The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period indicated in Section VI. Framework Agreement List.

Spare parts or components shall be supplied as promptly as possible, but in any case, within months indicated in the Technical Specifications.

Packaging

The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.

The outer packaging must be clearly marked on at least four (4) sides as follows:

- Name of the Procuring Entity
- Name of the Supplier
- Contract Description
- Final Destination
- Gross weight
- Any special lifting instructions
- Any special handling instructions
- Any relevant HAZCHEM classifications

A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.

Transportation –

Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.

	<p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	<p>Payment shall be through direct credit to the winning bidder's deposit account with LANDBANK. The winning bidder is required to maintain a deposit account with LANDBANK's Cash Department or any of its Branches.</p> <p>The following documentary requirements for payment shall be submitted:</p> <ul style="list-style-type: none">• Sales Invoice/Billing Statement/Statement of Account.• Delivery Receipt with printed name and signature of LANDBANK employee who received the delivery and actual date of receipt of items.• Warranty Certificate specifying the period covered by the warranty.

4	Maintain the GCC Clause.
5	Warranty: Workmanship & Unit - Three (3) years warranty against factory/manufacturing defects on equipment, components and parts supplied and against faulty workmanship to commence upon delivery and installation at the project sites. Battery - Two (2) years warranty against factory/manufacturing defects on equipment, components and parts supplied to commence upon receipt of final turn-over and acceptance documents.

Section VI. Framework Agreement List

Framework Agreement List

Land Bank of the Philippines

Lot No.	Item / Service Type and Nature of Each Item/Service	Cost per Item			Maximum Quantity	Total Cost per Item
		UPS	Delivery Cost	Installation Cost		
1	UPS for North and South NCR Branches Group 6.0kVA 2.0kVA Total Cost per Lot	Php69,975.00 – 6.0kVA UPS <i>(Inclusive of delivery and installation costs)</i> Php24,855.42 – 2.0kVA UPS <i>(Inclusive of delivery cost)</i>			95 units 30 units	<u>PhP 7,393,000.00</u>
2	UPS for North and Central Luzon Branches Group 6.0kVA 2.0kVA Total Cost per Lot	Php69,975.00 – 6.0kVA UPS <i>(Inclusive of delivery and installation costs)</i> Php24,855.42 – 2.0kVA UPS <i>(Inclusive of delivery cost)</i>			75 units 50 units	<u>PhP 6,491,000.00</u>
3	UPS for South Luzon Branches Group 6.0kVA 2.0kVA Total Cost per Lot	Php69,975.00 – 6.0kVA UPS <i>(Inclusive of delivery and installation costs)</i> Php24,855.42 – 2.0kVA UPS <i>(Inclusive of delivery cost)</i>			70 units 50 units	<u>PhP 6,141,000.00</u>
4	UPS for Visayas Branches Group 6.0kVA 2.0kVA Total Cost per Lot	Php69,975.00 – 6.0kVA UPS <i>(Inclusive of delivery and installation costs)</i> Php24,855.42 – 2.0kVA UPS <i>(Inclusive of delivery cost)</i>			70 units 50 units	<u>PhP 6,141,000.00</u>

5	UPS for Mindanao Branches Group 6.0kVA 2.0kVA Total Cost per Lot	Php69,975.00 – 6.0kVA UPS <i>(Inclusive of delivery and installation costs)</i> Php24,855.42 – 2.0kVA UPS <i>(Inclusive of delivery cost)</i>	75 units 50 units	<u>PhP 6,491,000.00</u>
	Expected delivery timeframe after receipt of a Call-Off.	Delivery and Installation period enumerated in Annex D-2 Section 2 of Terms of Reference.		
	Remarks	1. The projected quantity stated above is the maximum quantity of Goods which may be purchased by LANDBANK for this project. The quantities, however, may be re-allocated from one area to another depending on the actual need of LANDBANK. In case of re-allocation, the corresponding delivery cost for the destination area shall be applied. 2. The unit prices shall be fixed for the duration of the agreement, regardless of increase or decrease in the prevailing market price at the time of actual order/purchase. 3. Payment shall be based on the actual deliveries accepted by LANDBANK, subject to the existing accounting and auditing rules and regulations.		
	Project Site: Various LANDBANK Offices Contact Person: Mr. Enrico DJ. Samaniego - Head, Project Management and Engineering Department (PMED) Contact No.: 8405-7362			

Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

Section VII. Technical Specifications

Technical Specifications

Specification	Statement of Compliance
	<p>Bidders must state below either “Comply” or “Not Comply” against each of the individual parameters of each Specification preferably stating the corresponding performance parameter of the product offered</p> <p>Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution.</p>
Uninterruptible Power Supply (Under Framework Agreement)	Please state here either “Comply” or “Not Comply”
Lot 1 - North and South NCR Branches Group	Please state here either “Comply” or “Not Comply”
Lot 2 - North and Central Luzon Branches Group	Please state here either “Comply” or “Not Comply”
Lot 3 - South Luzon Branches Group	Please state here either “Comply” or “Not Comply”
Lot 4 - Visayas Branches Group	Please state here either “Comply” or “Not Comply”
Lot 5 - Mindanao Branches Group	Please state here either “Comply” or “Not Comply”

Notes: (For All Lots):

- 1. Terms of Reference and specifications per attached Revised Annexes D-1 to D-6.**
- 2. The documentary requirements enumerated in Revised Annexes D-5 and D-6 of the Terms of Reference shall be submitted in Eligibility and Technical Component to support the compliance of the Bid to the technical specifications and other requirements.**

Non-submission of the documentary requirements enumerated in said Annexes may result in the post-disqualification of the bidder.

Conforme:

Name of Bidder

Signature over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

Eligibility and Technical Components (PDF File)

- **The Eligibility and Technical Component shall contain documents sequentially arranged as follows:**

- **Eligibility Documents – Class “A”**

- Legal Eligibility Documents

- 1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages)

- Technical Eligibility Documents

- 2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).
 3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
 4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

- Financial Eligibility Documents

- 5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.

6. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.
- **Eligibility Documents – Class “B”**
7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
 8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
 9. Certification from the DTI if the Bidder claims preference as a Domestic Bidder.
- **Technical Documents**
10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
 11. **Revised Section VI – Framework Agreement List with signature of bidder's authorized representative.**
 12. **Revised Section VII – Specifications with response on compliance and signature of bidder's authorized representative.**
 13. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

Note: During the opening of the first bid envelopes (Eligibility and Technical Component), only the above documents will be checked by the BAC if they are all present using a non-discretionary “pass/fail” criterion to determine each bidder's compliance with the documents required to be submitted for eligibility and the technical requirements.

- **Other Documents to Support Compliance with Technical Specifications [must be submitted inside the first bid envelope (Eligibility and Technical Component)]**
 14. Copy of Purchase Orders/Contracts as proof that the bidder has more than three (3) years experience in the sales, repair and support of UPS.
 15. List of at least three (3) different institutional clients in the Philippines with addresses, contact persons and contact details including Certificate of Completion/Acceptance.
 16. Certificate of availability with corresponding list of the following:
 - 16.1 In-house load bank;
 - 16.2 24 hours service engineer/crew for emergency repair.
 17. List of at least three (3) highly trained technicians with their respective bio-data and training certificate issued by the manufacturer of offered product.
 18. List of at least one (1) service center with complete address and contact numbers.
 19. Manufacturer's Authorization or Back-to-Back Certification to prove that the bidder is an authorized seller/distributor of the offered product and/or other supporting documents.
 20. Official brochure of the offered brand/model shall be verifiable from the manufacturer's website. Demo units will no longer be required for bidders who had previously passed the post-qualification, however, if a different model or brand is being offered, a post-qualification is required.
 21. Print out of the Homepage of the manufacturer's website showing the URL (web address) and the offered product and its technical specifications.
 22. Certification from a governing body [Bureau of Product Standards (PS), Underwriters Laboratories (UL), European Conformity (EC) or International Organization for Standardization ISO 9001: 2015] on the offered product or its manufacturer.
- **Post-Qualification Documents/Requirements – [The bidder may submit the following documents/requirements within five (5) calendar days after receipt of Notice of Post-Qualification]:**
 21. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
 22. Latest Income Tax Return filed manually or through EFPS.

23. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
24. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).
25. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding (sample form – Form No. 7).

Financial Component (PDF File)

- ***The Financial Component shall contain documents sequentially arranged as follows:***
 1. Duly filled out Bid Form signed by the Bidder's authorized representative (sample form - Form No.1).
 2. Duly filled out Schedule of Prices signed by the Bidder's authorized representative (sample form - Form No.2).
 3. Duly filled out Bill of Quantities Form signed by the bidder's authorized representative (Annexes E-1 & E-5).

Note: The forms attached to the Bidding Documents may be reproduced or reformatted provided the information required in the original forms and other requirements like signatures, if applicable, are complied with in the submittal.